# Group Work Operating Guidelines

Discuss the following points with the members of your group and tick those with which you ALL agree. Sign and date your copy

|  |  |
| --- | --- |
| I will contribute and share my ideas equally with other team members |  |
| I will listen to and value the ideas of other team members |  |
| I will be open to new ideas and to different ways of working |  |
| I will encourage other team members. |  |
| I will give feedback in the form of constructive criticism. |  |
| I will bring a positive attitude to teamwork in this project |  |
| I will complete tasks assigned within the group on time. |  |
| I will attend all team meetings decided on by the group. |  |
| If delayed, I will advise the other members of the team in advance. |  |
| I will do my share of the work associated with the team project. |  |
| My contributions will equal (or exceed) others in quality. |  |

Signature: …………………………………………………………………………………………………………………………

Date: ………………………………………………………………………………………………………………………………….